

HAMILTON, BROOK, SMITH & REYNOLDS, P.C.

**UTILITY
PATENT APPLICATION
TRANSMITTAL**
(Only for new nonprovisional applications under
37 C.F.R. 1.53(b))

Attorney Docket No. 3491.1000-000

First Named Inventor or Application Identifier Tom Erik Lia

Express Mail Label No. EV 005370759 US

U.S. PTO
16015
10/05

05/20/03

Title of Invention

Method and Apparatus for Video Conferencing Having Dynamic Picture Layout

APPLICATION ELEMENTS

See MPEP chapter 600 concerning utility patent application contents.

ADDRESS TO: Mail Stop Patent Application
Commissioner for Patents
P.O. Box 1450
Alexandria, VA 22313-1450

1. Fee Transmittal Form
(Submit an original, and a duplicate for fee processing)
2. Specification **Total Pages [24]**
(preferred arrangement set forth below)
 - Descriptive title of the invention
 - Cross References to Related Applications
 - Statement Regarding Fed Sponsored R & D
 - Reference to sequence listing, a table, or a computer program listing appendix
 - Background of the Invention
 - Brief Summary of the Invention
 - Brief Description of the Drawings (*if filed*)
 - Detailed Description
 - Claim(s)
 - Abstract of the Disclosure
3. Drawing(s) (35 U.S.C. 113) **Total Sheets [12]**
 Fig. of the Drawings for Publication [12]
 No Figure to be Published
4. Oath or Declaration **Total Pages [1]**
 - a. Newly executed (original or copy)
 - b. Copy from a prior application (37 C.F.R. 1.63(d))
(for continuation/divisional with Box 17 completed)
 - i. DELETION OF INVENTOR(S)
Signed statement attached deleting inventor(s) named in the prior application, see 37 C.F.R. 1.63(d)(2) and 1.33(b).
5. CD-ROM or CD-R in duplicate, large table or Computer Program (*Appendix*)
6. Nucleotide and/or Amino Acid Sequence Submission
(if applicable, all necessary)
 - a. Computer Readable Form
 - b. Paper Copy (identical to computer copy)
[1] Pages
 - c. Statements verifying identity of above copies

ACCOMPANYING APPLICATION PARTS

7. Assignment Papers (cover sheet & documents)
 Assignee -
8. Power of Attorney [] 37 C.F.R. 3.73(b) Statement
9. English Translation Document (*if applicable*)
10. Information Disclosure Statement (IDS/PTO-1449) [] Copies of IDS Citations
11. Preliminary Amendment
12. Return Receipt Postcard
13. Small Entity Statement(s)
- 14a. Foreign Priority Claim under 35 U.S.C. §119 or 365
- 14b. Certified Copy of Priority Document(s)
15. Nonpublication Request (*check parent application*)
16. Other _____

17. If a CONTINUING APPLICATION, check appropriate box; supply the requisite information.

 Continuation Divisional Continuation-in-part (CIP) of prior application No.:

Prior application information: Examiner: Group Art Unit:

The entire disclosure of the prior application is considered a part of the disclosure of the accompanying application and is hereby incorporated by reference.

*(Add standard Related Applications section with incorporation by reference to specification or update same)***18. CORRESPONDENCE ADDRESS**

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01/20/03

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39,302